



**TRINITY  
GRAMMAR  
SCHOOL, KEW**



**PARENTS'  
ASSOCIATION  
HANDBOOK 2019**

# Welcome to Trinity

The Parents' Association is the School's official parent group and acts as the umbrella organisation for other subgroups and committees.

Each year, we actively seek involvement from current parents to support the activities of our Trinity Parents' Association. A member of the Parents' Association is nominated to School Council and reports regularly about community activities and events.

The role of our Trinity Parents' Association is to support our parents in the following ways:

- promoting the interests of parents and the School
- helping parents identify with and become an integral part of the Trinity community
- liaising with and supporting associated subcommittees and interest groups
- allocating funds raised by parents to minor and major projects across the School
- providing extra facilities for students and staff through fundraising activities

## Subcommittees include

- Class Representatives
- Green and Gold Ball Committee
- Oaks Day Lunch Committee
- Founders' Day Fair
- Friends of Art
- Friends of Music
- Friends of Drama
- Trinity Kayaking Supporters
- Trinity Rugby Supporters Group
- Friends of Harambee
- Trinity Shop (Uniform)
- Cafeteria
- Second Hand Books

Parents' Association Committee meetings are held in the Community Relations Office in Hudson House (corner of Charles and Wellington streets) on the third Tuesday of each month during term. Committee members are elected for the forthcoming school year at the Parents' Association AGM which is held in March in Term 1.

# Class Representatives

Parents are encouraged to volunteer as Class Representatives for their individual year groups. Becoming a Class Representative is a great way to meet parents in your year group and also other members of our school community.

Class Representatives are responsible for organising social functions across their year level and ensuring their year level is socially well connected.

Successful functions and events held previously have included coffee mornings and lunches, cocktail parties, informal dinners, and family barbeques.

Class Representative meetings are held once per term, at the School, and alternate between lunch times and evenings.

For more information about the role of Class Representatives please refer to the Class Representatives Information Handbook, available from the Community Relations Office.

# Subcommittees

## Founders' Day Fair Committee

The Founders' Day Fair is a major community and fundraising event in the School's calendar. All funds raised go towards supporting a variety of projects to enhance the educational opportunities and facilities at the School. From 2018, the Founders' Day Fair will be held every second year.

The Committee provides assistance with fair planning and general organisation, coordination of stalls (e.g. vintage clothes, fine foods, Trash and Treasure, plants), set up and/or pack down, and ticket ride sales.

Meetings are usually the first Monday of every month during school term.

## Green and Gold Committee

Our Green and Gold Committee assists with the organisation of the Green and Gold Ball, which is the highlight of the School's social calendar. It is Trinity's night of nights with great food, a fantastic venue and entertainment.

## Oaks Day Lunch Committee

Our annual Oaks Day Lunch, held in Term 4, is always popular, and is an opportunity to meet other Trinity mums and catch up with friends, old and new.

The Committee assists with securing a venue, menu selection and pricing, as well as theming, organising entertainment, and minor fundraising through live or silent auctions, and raffles.

## Friends of Art

Friends of Art (TFOART) enables community members to enjoy a range of artistic exhibitions and tours throughout the year. TFOART welcomes all members of the Trinity community to join them, and meetings are held a number of times a year to organise, publicise and assist with events.

## **Friends of Music**

Friends of Music (TFOM) was established in 1998 to enable friends and family to participate in the activities and events of the Trinity Music program. The activities run by TFOM provide financial support for events, equipment and the purchase of new instruments.

Friends of Music welcomes all members of the Trinity community, and meetings are held a number of times a year to organise, publicise and assist with musical and social events.

## **Friends of Drama at Trinity**

Friends of Drama (FODAT) supports the School's Drama Department by assisting with the organisation of the Middle School and Senior School plays, including the Trinity-Ruyton musical.

FODAT assists with costuming, makeup and hair, prop and set construction, ticket sales, and Front of House hospitality.

All members of the Trinity community are warmly invited to join FODAT, and meetings are held as required in the lead-up to productions.

## **Trinity Kayaking Supporters**

Trinity Kayaking Supporters (TKS) are parents and friends of the School actively assisting the kayaking program.

TKS supports Trinity boys to participate and compete in a range of regattas, including inter-school and state championships, the Massive Murray Paddle and Ben Ward Memorial Classic. TKS also coordinates social events and fundraisers for new boats and equipment to enhance the Trinity fleet and contribute to the proud tradition of kayaking at Trinity Grammar School, Kew.

Members of the TKS sub-group, Trinity All Star Kayakers (TASK) actively enjoy kayaking themselves, following their son's sporting passion in a friendly and supportive environment.

All members of the Trinity community are warmly invited to join TKS.

## Trinity Rugby Supporters Group

The Trinity Rugby Supporters Group (TRSG) was established in 1998 to enable friends and family to participate in the activities and events associated with the School's rugby program.

TRSG activities provide financial support for events, new equipment and international rugby tours.

Membership is open to all who have an interest in rugby, and meetings are held a number of times a year to organise and publicise events, and assist in promoting the School's rugby program. Annual events include trivia nights and the End of Season Rugby Dinner.

The **TRSG Facebook page** regularly publishes photos of the boys playing, as well as information about upcoming events.

## Friends of Harambee

Friends of Harambee is a group providing support to students and staff partaking in the School's outreach ministry programs.

We encourage all members of the Trinity community to join our Harambee Committee, which meets six times a year to organise Harambee events.

Harambee provides opportunities to learn about the situations and experiences of a diverse range of individuals and communities less fortunate than our own. The purpose of our Harambee outreach programs is to teach our own community that they can make a tangible difference in the world and the lives of the less fortunate.

Friends of Harambee work alongside our students and staff through ministries such as Good Grub, Homework Club, and the Indigenous and East Africa immersion tours.

## Trinity Uniform / Swap Shop

The Trinity Uniform and Swap Shop sells secondhand uniforms at a reduced price. Parents and community members are to price clothing and provide sales assistance on a Thursday afternoon (usually fortnightly) and occasionally some Saturdays.

## Cafeteria

The Trinity Cafeteria requires the assistance of volunteers to serve food to students and staff on school days. Parents or grandparents are invited to volunteer one morning per term (approx. 9.30am - 1.30pm). All food is supplied and prepared by the School's catering provider.

## Secondhand Books

The secondhand book sale is run each year in Term 4, and gives parents the opportunity to sell or purchase used books for their sons for the following year at reduced prices. Duties include sorting, pricing and sales.

# Policies

All volunteers are required to follow the School's Child Safety Code of Conduct for Volunteers, and are also bound by the School's Privacy Policy.

Both of these policies can be found in the Volunteer section of **Trinity Connect**.



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